

Wychbury Room @ St. John's Booking Form

Date _____ **Day of Week** _____ **Name** _____

To Book the Wchbury Room

Check the room is free by following the directions below. Please be aware that in the cricket season the cricket club could be using the toilets if there is a match on. The room has a maximum of 24 chairs and 5 folding tables. A refundable deposit of £30 is required for all bookings. Then email admin@hagleycofe.co.uk and scarth@blueyonder.co.uk with a copy of this form.

It is a condition of booking that the room is left in a clean & tidy condition or your deposit is at risk.

To view the calendar for the Wychbury Room

Go to the "Home" page www.hagleycofe.co.uk and hit the "Calendar" tab, then change category to "Wychbury Room" from "All Events" and click "Change". Just items for a month then show. Then select your desired month.

Type of Event

The Planned number of persons attending.

Address

Post Code

Telephone

Mobile

Email

Signature

(you will be required to sign this as you get the keys / use the room)

Your notes

Our notes